

OFF-SITE MEAL REQUEST FORM - NDS SUMMER MEALS PROGRAM



Catholic Charities
of Philadelphia
NUTRITIONAL DEVELOPMENT
SERVICES

Date: _____ Time: _____ Person filling out form: _____ Phone #: _____

Site #: _____ Site Name: _____

If you plan to serve meals away from your approved site during serve time, NDS must be notified at least 48 hours before the trip for the meals to be claimable. NDS cannot guarantee your delivery will arrive before you need to leave for your destination. Your delivery options are:

#1 - Wait and Transport - Have a trained staff member wait at your site to receive the delivery & then transport the meals to the field trip location. <i>I understand that my meals may not arrive until the start of my lunch serve time.</i>	#2 - Double Delivery - If you have enough refrigeration to hold a double delivery, NDS can send you 2-days' worth of meals the day before your field trip. You will automatically not receive a delivery on the day of your field trip.	#3 - Cancel NDS Meals - If food is provided by the field trip location or children bring their own meals, you may choose to cancel NDS meals. If applicable, we will still deliver the meal you did not cancel, (e.g. breakfast) if someone is available.
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QUESTIONS? Call NDS: (215)-895-3470, Opt. 1

Please FAX completed form to: (215)-895-0830

Trip Date	Time	Which # Option?	Who will go on the trip?	Will anyone stay at the site to serve the community? (Open Sites Only)	What meals will you serve <u>ON-SITE</u> the day of the trip?	What meals will you <u>TAKE</u> on the trip?	If <u>option 3 is selected</u> - What meals will you cancel?	If <u>option 3 is selected</u> - Can someone accept a delivery on the field trip day?	Will you need ice for your trip? If yes, please enter the number of bags needed.
Example: 7/20	9 am - 4 pm	1	All kids	Yes	Breakfast	Breakfast	Breakfast	Yes	Yes: 3
			Some kids	No	Lunch/Supper	Lunch/Supper	Lunch/Supper	No	No
			All kids	Yes	Breakfast	Breakfast	Breakfast	Yes	Yes: _____
			Some kids	No	Lunch/Supper	Lunch/Supper	Lunch/Supper	No	No
			All kids	Yes	Breakfast	Breakfast	Breakfast	Yes	Yes: _____
			Some kids	No	Lunch/Supper	Lunch/Supper	Lunch/Supper	No	No
			All kids	Yes	Breakfast	Breakfast	Breakfast	Yes	Yes: _____
			Some kids	No	Lunch/Supper	Lunch/Supper	Lunch/Supper	No	No
			All kids	Yes	Breakfast	Breakfast	Breakfast	Yes	Yes: _____
			Some kids	No	Lunch/Supper	Lunch/Supper	Lunch/Supper	No	No
			All kids	Yes	Breakfast	Breakfast	Breakfast	Yes	Yes: _____
			Some kids	No	Lunch/Supper	Lunch/Supper	Lunch/Supper	No	No