



SEAMLESS SUMMER OPTION FOOD SERVICE PROGRAM

OFF-SITE / FIELD TRIP FORM

Date: _____ Time: _____

Site name: _____ Site #: _____

Does your site have refrigeration? YES NO

Person filling out form: _____

If meals are going to be served at a location other than your approved serving address during serve time, NDS must be notified *at least 48 hrs* in advance. NDS cannot guarantee your delivery will arrive before you need to leave for your destination. You may ask for a double delivery if needed. **You must have enough refrigeration to hold a double delivery overnight.** If you take the children and meals away from the site without letting us know, the meals will not be claimable for our office. **Questions? Call NDS: 215-895-3470**

WWW.NutritionalDevelopmentServices.ORG

Please FAX completed form to: 215-895-0830

Date of Trip	Destination	What time are you leaving site?	What time will you return?	Who will go on this trip?		If any, what meals will you take on the field trip?			If any, what meals will you serve at your site?			If any, what meals will you need to cancel that day?		Will you need a double delivery?		
				All kids	Some Kids	Breakfast	Lunch/Supper	Snack	Breakfast	Lunch/Supper	Snack	Breakfast	Lunch/Supper	Snack	Yes	No
				All kids	Some Kids	Breakfast	Lunch/Supper	Snack	Breakfast	Lunch/Supper	Snack	Breakfast	Lunch/Supper	Snack	Yes	No
				All kids	Some Kids	Breakfast	Lunch/Supper	Snack	Breakfast	Lunch/Supper	Snack	Breakfast	Lunch/Supper	Snack	Yes	No
				All kids	Some Kids	Breakfast	Lunch/Supper	Snack	Breakfast	Lunch/Supper	Snack	Breakfast	Lunch/Supper	Snack	Yes	No
				All kids	Some Kids	Breakfast	Lunch/Supper	Snack	Breakfast	Lunch/Supper	Snack	Breakfast	Lunch/Supper	Snack	Yes	No
				All kids	Some Kids	Breakfast	Lunch/Supper	Snack	Breakfast	Lunch/Supper	Snack	Breakfast	Lunch/Supper	Snack	Yes	No
				All kids	Some Kids	Breakfast	Lunch/Supper	Snack	Breakfast	Lunch/Supper	Snack	Breakfast	Lunch/Supper	Snack	Yes	No

When requesting a double delivery, you are automatically canceling the following day's delivery.

NDS USE ONLY

Entered into Access on: _____ by _____

Entered into PEARS on: _____ by _____